

# Longview Farm Elementary



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## December 2018 Meeting Minutes

**Date, Time & Location** – Thursday, December 13, 2018 2:45pm in 5th Grade empty class room

**Attendance** – Sara Sinks, Jennifer Baker, Jennifer Upton, Jodi Barnthouse, Jill VonFange, Ann Rastorfer, Holly Bond, Kim Hassler, Alyssa Fries, Valerie Shirley

Meeting called to order at 2:45pm by Sara Sinks

### **Welcome & Inspiration Thought**

Sara Sinks & Jill VonFange

### **Approval of previous meeting minutes**

Sara Sinks & Ann Rastorfer

### **Principal's Report**

Mrs. Kim Hassler

Grandparents day was a success. Everything ran smoothly and calmly.

### **Financial Report**

Jennifer Baker

Our total funds at end of November 2018 were \$24,672. We received \$275 in donations from Grandparents Day and \$650 in donations for the blankets and other items for MLK Day of Service. We are coming in under budget on all PTA events to date.

### **New Business –**

#### Budget Changes

Jennifer Baker

We need to vote on two budget changes: we need to add a budget line for Special Projects MLK Day to buy blanket kits and supplies with the \$650 donated for this purpose and increase Administrative Assistant Day budget line from \$200-350 to purchase LFE t-shirts for all administrative, custodial and recess aid staff members. Motion to approve budget changes by Jill Von Fange; second by Upton Motion; passed by unanimous vote.

#### Hospitality

Jill Von Fange

The Hospitality Team will be providing Snack Bags for the LFE teachers/staff on Wednesday, January 2, the teachers/staff first day back after Holiday break. All items for the Snack Bags will be donated by the Hospitality Committee. Heidi and **Martha** will collect items prior to Christmas, and plan to put the bags together over the Holiday break and deliver on January 2<sup>nd</sup>.

#### Aquatics Night - Student Activity 1/4/19

Ann Rastorfer

Flyer went home with kids. It will get posted again on the Face Book page to promote it again.

#### MLK Day of Service 1/21/19

Sara Sinks

All plans are in place. Coordinating with each of the agencies.

#### Valentine's Parties 2/14/19

Sara Sinks

Inflatables are ordered and paid for. Other plans in place. Similar to the Halloween Parties.

PTA Founder's Day 2/17/19 (Sun)

Sara Sinks

PTA will donate cookies in honor of PTA Founder's Day. Since our Founder's Day is on a Sunday this year, we will celebrate it either on the Friday preceding or the Monday following. Jill VonFange will ask Cookie Connection for donations.

Bingo 3/8/19

Sara Sinks

Plans will be finalized early 2019.

Silent Auction at Bingo

Sara Sinks

Communications to Room Parents for basket donations will go out early 2019.

Installation of Officers 3/8/19

Jennifer Upton

Jennifer has three names of future officers. Still need more people to volunteer.

DARE & 6<sup>th</sup> grade recognition planning

Jill VonFange

Jodi Barnhouse and Missi Riggan are co-chairs. Jill will post the DARE curriculum for parents' information on the PTA Face Book page. The date for DARE graduation needs to be set with Mrs. Hassler, Officer Hicks and Mrs. Nonnemaker. Usually a date in late May is selected, depending on number of snow days and actual last day of school. 6th grade Graduation is May 16th, 2019 at Lee's Summit West.

**Old Business –**

Parent Hot Topic – Emergency Preparedness

Sara Sinks

15 people attended. Sara submitted an article about this Hot Topic meeting which is being published in the PTA Missouri December 2018 Newsletter.

Grandparent/Special Friends Breakfast

Sara Sinks

511 grandparents and 266 students RSVPd. Event was well attended and ran smoothly. Having the classrooms open early helped alleviate the congestion from the cafeteria and gym.

Holly Fest Basket

Jill VonFange

Gentry Scavuzzo put together a wonderful basket. The money from the sales go to the DARE program.

**Officer / Chair Announcements -**

Business Partners highlighted on FaceBook

Jen Upton

Thank you to Jill VonFange for posting information about our business partners on Face Book.

Cookie Connection

Jill VonFange

They have done fabulously. They have even made delicious and much appreciated gluten free cookies for the teachers who are gluten free.

**Adjourn at 3:30pm.**

Next Meeting Scheduled for Thursday, January 10<sup>th</sup>- 6pm in LFE Library

Sara Sinks, President, Jalonna Bowie, 1<sup>st</sup> VP, Jennifer Upton, 2<sup>nd</sup> VP, Jennifer Baker, VP Finance, Sheila Haines, Treasurer, Ann Rastorfer, Recording Secretary, Jill Von Fange, Corresponding Secretary, Holly Bond, Historian