

# Longview Farm Elementary



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## November 2019 Meeting Minutes

**Date, Time & Location** – Thursday, November 7, 2019, 6:00pm in the LFE library

**Attendance** – Kim Hassler, Jennifer Baker, Molly Wichman, Kaleigh Bearce, Sara Sinks, Ralph Garvin, Holly Bond, Jen Lassman, Kristin Ruthstrom, Janna Harmon, Paula Nolte, Nicole Bowlin

### Welcome & Inspirational Thought

Kaleigh

### Approval of previous meeting minutes

Jennifer

Unanimous approval of October meeting minutes.

### Principal's Report

Mrs. Hassler

Appreciation of PTA provided meals at conferences, a smooth Fallween party, and bus driver gifts.

Brick Fundraiser - Students love the paper bricks on the wall and that the corresponding assembly would be held November 8<sup>th</sup>.

### Financial Report

Leann

Estimated net proceeds of \$15,000 for brick fundraiser.

We project starting next school year with a lower balance than in years past, but still adequate for fall activities.

### Membership Report

Nicole

No new memberships to report

### Teacher Liaison Report

Ralph Garvin

### New Business –

Brick Fundraiser/Assembly

Jennifer

Successful fundraiser, silly string assembly tomorrow

Budget Amendments

Jennifer

Admin: \$300 Paypal fees due to brick fundraiser,

Admin: \$250 Upgrading Toolkit

Fundraiser: \$5000 To cover engraving and shipping

Hospitality: \$25 donation to Hope House

Hospitality: \$250 for support staff

Hospitality: Support staff appreciation

Jennifer Baker, President ♦ Kristin Ruthstrom, 1<sup>st</sup> VP ♦ Paula Nolte, 2<sup>nd</sup> VP  
Leann Weller, Treasurer ♦ Nicole Bowlin, Asst Treasurer ♦ Janna Harmon, Recording Secretary  
Molly Wichman, Corresponding Secretary ♦ Kaleigh Bearce, Historian

Sara made a motion to approve the amendments, Kristen seconded. Motion approved.

Courtyard/Outdoor Classroom Project                      Kaleigh & Justin  
Potential construction over spring break by 4 West. Corporate sponsored bricks were discussed.

Storage of bricks – possibly Kindergarten playground alcove

Grandparents'/Special Friends' Day – Nov 15      Marisa/Kristin  
7:30-9:00 am

Coffee cost more than projected, so we're close on budget.

Molly will deliver checks to vendors.

Still looking for more volunteers and golf carts,

More book fair volunteers are needed, as well.

Students have the opportunity to order book fair books online this year.

LFE apparel will be available for sale.

For LS Cares Holly Festival/DARE – Nov 8 & 9      Gentry/Molly  
Gentry is making a basket to donate

MLK Day of Service – Jan 20                              Sara/Jalonna  
Wayside Waifs and John Knox Village are confirmed.

Unleashed, Coldwater are possibilities.

Making cards for military in art room.

Have room parents immediately send out emails for donations for blankets for CMH.

Parent Hot Topic: Ed Camp – Feb 8                      Kaleigh  
9:00-11:00 am

Mr. Garvin is providing childcare.

Kaleigh is looking for people interested in presenting topics, and possibly refreshments,

Carnival – Feb 28      5:30-7:30                              Kira/Kristen  
Kira is chairing this, and has begun plans. Stay tuned.

Silent Auction/Raffle - Feb 28                              Paula  
Room Parent Baskets and Teacher Raffles

Discussion that alcohol must be out of basket and delivered by Room Parent, as it is not allowed on the premises.

|                       |   |                      |
|-----------------------|---|----------------------|
| <b>Old Business –</b> | Reflections Reception – Oct 15<br>Went well, but missed about six kids at reception over conference break.<br>Twenty-two entrants went to state | Sara & Holly/Kaleigh |
|                       | Hospitality – P/T Conf – Oct 16 & 17<br>Fabulous job!   | Martha & Heidi/Molly |
|                       | Box Tops/Shatto Caps – Oct 21-25<br>\$33.50 in online Box Tops<br>1000 caps to Shatto this week   | Nicole               |
|                       | Falloween class parties – Oct 31<br>Went well! Thanks to Erica for her hard work!   | Erica/Janna          |
|                       | Parent Hot Topic – Nov 5<br>Fifteen parents at Internet Safety Hot Topic<br>3 hour presentation   | Jennifer S/Kristin   |

**Officer / Chair Announcements** – none

**Adjourn**

**Jennifer adjourned at 7:00.**

Next meeting – Thursday, December 12, 2019, at 2:45pm in the LFE conference room

Jennifer Baker, President ♦ Kristin Ruthstrom, 1<sup>st</sup> VP ♦ Paula Nolte, 2<sup>nd</sup> VP  
Leann Weller, Treasurer ♦ Nicole Bowlin, Asst Treasurer ♦ Janna Harmon, Recording Secretary  
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